



**PostBank**

## **BID NOTICE UNDER OPEN BIDDING**

### **SUPPLY AND DELIVERY OF LOT 1: ONE (01) BRAND NEW EXECUTIVE STATION WAGON & LOT 2: ONE (01) BRAND NEW VAN (MIN. 14-SEATER) PROC NO: PBU/SUPLS/2025/00046**

1. The PostBank (U) Ltd has allocated funds to be used for the acquisition of Lot 1: One (01) Brand New Executive Station Wagon & Lot 2: One (01) Brand New Van (Min. 14-Seater).
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the Open Domestic Bidding method contained in the Public Procurement and Disposal of Public Assets Act, 205 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 08:30 am - 04:00 pm local time.
5. The Bidding documents in English may be purchased by interested bidders on submission of a written application on the firm's letterhead to the address below at 8(a) and upon payment of a non-refundable fee of UGX. 250,000 (**Two Hundred Fifty Thousand Ugandan Shillings**).  
The method of payment will be by depositing money on PostBank BIDDING FEE-AUCTION No.980000002187 at any of the bank's branches across the country and submitting the slip to PDU for the receipt. The document will be issued by hand. No liability will be accepted for loss or late delivery.
6. Bids must be delivered to the address below at 8(a) at or before 10:00am local time on 20/03/2025.  
Bid securities must be valid until 31/01/2026.  
All bids must be accompanied by a bid security of:
  - a. **LOT 1: UGX 6,000,000** - Six Million Ugandan Shillings
  - b. **LOT 2: UGX 2,500,000** - Two Million Five Hundred Thousand Ugandan ShillingsLate bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(b) at 10:15 am local time on 20/03/2025.
7. There shall be no pre – bid meeting.
8. (a) Documents may be inspected, issued, and delivered at:  
Procurement & Disposal Unit,  
PostBank (U) Ltd  
First Floor  
P.O Box 7189 Kampala  
Plot 4/6 Nkrumah Rd  
Tel: 0417-157200  
(b) Address of bid opening:  
Procurement & Disposal Unit  
PostBank (U) Ltd  
First Floor  
P.O Box 7189 Kampala  
Plot 4/6 Nkrumah Rd  
Tel: 0417-157200

#### **DIRECTORS**

Mr. Andrew Otengo Owiny - Board Chairman  
Ms. Beatrice Lagada - Non - Executive Director  
Ms. Farida Mukasa Kasujja - Non - Executive Director

Mr. Lawrence Kasenge - Non - Executive Director  
Mr. Joseph Areu - Non - Executive Director  
Mr. Johnson Mugulusi - Non - Executive Director

Mr. Julius Kakeeto - Managing Director  
Mr. Andrew Kabeera - Executive Director

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**PostBank Uganda Limited**

Head Office Plot 4/6 Nkrumah Road | P.O Box 7189, Kampala, Uganda | Tel: 0800 217200 (TollFree), Email: customerservice@postbank.co.ug | Whatsapp: +256 707 993 930 | Web: www.postbank.co.ug

PostBank is regulated by the Bank of Uganda under license No. A1.035. Customer Deposits are protected by the Deposit Protection Fund of Uganda up to UGX 10 million, Terms and Conditions apply.



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9. The planned procurement schedule (subject to changes) is as follows

Activity	Date
a. Publish bid notice	04/03/2025
b. Pre-bid meeting	N/A
c. Bid closing date	20/03/2025: 10:00am local time
d. Evaluation process	Within 10 working days
e. Display and communication of best evaluated bidder notice	(Within 5 working days from Contracts Committee approval of evaluation report)
f. Contract Signature	(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval).

**Accounting Officer**

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